

Fellowship Applications - [Your Name], Fall 2013					
Name	Recommendation Due Date	Recommendation Due Time	Fellowship Focus	Website	Recommendation Link
National Science Foundation Graduate Research Fellowship Program	November 14, 2013	8:00 PM	Intellectual Merit: The Intellectual Merit criterion encompasses the potential to advance knowledge [ADD YOUR EXAMPLES AS A REFRESHER]; and Broader Impacts: The Broader Impacts criterion encompasses the potential to benefit society and contribute to the achievement of specific, desired societal outcomes [ADD YOUR EXAMPLES AS A REFRESHER].	http://www.nsfgrfp.org/for_reference_writers	Recommendation letter request sent to email through fellowship application. This application requests the use of a letterhead, if possible, including the following information: Name and Title of reference writer, Department, and Institution or Organization.
GEM Engineering Fellowship	November 15, 2013	11:59 PM	Strong industrial or technical experience [ADD YOUR EXAMPLES AS A REFRESHER]. Participation in science education [ADD YOUR EXAMPLES AS A REFRESHER]. (Fellowship for candidates who are ethnic minorities in STEM.)	http://www.gemfellowship.org/gem-fellowship	Recommendation letter request sent to email through fellowship application.
National Defense Science & Engineering Graduate Fellowship	December 20, 2013	5:00 PM	Past, present and future research impacts that advance mission of the Department of Defense [ADD YOUR EXAMPLES AS A REFRESHER].	http://ndseq.asee.org/	Recommendation letter request sent to email through fellowship application.
Ford Foundation Predoctoral Fellowship	January 9, 2014	-	Participation of science education to underrepresented groups. Sustained personal engagement with underrepresented communities in STEM [ADD YOUR EXAMPLES AS A REFRESHER]. (Fellowship for candidates who are ethnic minorities in STEM.)	http://sites.nationalacademies.org/PGA/FordFellowships/PGA_047958	Recommendation letter request sent to email through fellowship application.

Graduate School Applications - [Your Name], Fall 2013 (Enrollment: Fall 2014)						
Name	Recommendation Due Date	Department	Professor	Research Focus	Website	Recommendation Link
University of Illinois Urbana-Champaign	January 1, 2014	Plant Biology	Steven Long	Photosynthesis, ecological plant physiology	http://www.life.illinois.edu/plantbio/People/Faculty/Long.htm	Recommendation letter request sent to email through the graduate school application.

Thank you very much for your

[Your Name]
 [Your Email Address]
 [Your Phone Number, Optional]